



# Application to amend your insurance

MLC Insurance

MLC Insurance (Super)

Issue 17

Preparation date: 1 March 2025

## Important information

Before you complete this application form, please read the relevant Product Disclosure Statements (PDSs) and any supplementary PDS. These documents will help you understand the different products, how they work and decide if they are appropriate for you. The PDSs that are relevant to you are:

- For MLC Insurance and MLC Insurance (Super) – MLC Insurance and MLC Insurance (Super) Product Disclosure Statement (Insurance PDS), issued by the insurer, MLC Limited.
- For MLC Insurance (Super) – please also read the MLC Super Fund - Retail Insurance in Super: for MLC Insurance Super Product Disclosure Statement (Super PDS) issued by the Trustee, NULIS Nominees (Australia) Limited.

This application form is jointly issued by the insurer and the trustee with the purpose of collecting information each requires to be able to provide the insurance and super products you want.

## Information about genetic tests

If you've had a genetic test, you only need to disclose this to us if your total insurance cover will be more than the amounts listed below. When considering your total insurance cover amounts you need to include the cover you're applying for, your cover held in super and your cover held with other life insurers. The total insurance cover you can have and not disclose if you've had a genetic test are:

- \$500,000 Life Cover, or
- \$500,000 Total and Permanent Disability cover (TPD), or
- \$200,000 Critical Illness (trauma) cover, or
- \$4,000 a month Income Protection cover, salary continuance cover or business expenses cover.

You also need to consider all cover that may have been arranged through a financial adviser, or directly with a life insurance company, or cover held under a group insurance arrangement.

If you've had a favourable (negative) genetic test result you can provide this information regardless of the amount of cover applied for.

## Your duty to take reasonable care not to make a misrepresentation

Your policy or the policy you are applying for is a consumer insurance contract and the duty below applies to you.

### About this application and your duty

When you apply for life insurance, we conduct a process called underwriting. It's how we decide whether we can cover you, and if so on what terms and at what cost.

We will ask questions we need to know the answers to. These will be about your personal circumstances, such as your health and medical history, occupation, income, lifestyle, pastimes, and current and past insurance. The information you give us in response to our questions is vital to our decision.

### The duty to take reasonable care

**When applying for insurance, there is a legal duty to take reasonable care not to make a misrepresentation to the insurer before the contract of insurance is entered into.**

A misrepresentation is a false answer, an answer that is only partially true, or an answer which does not fairly reflect the truth.

This duty also applies when extending or making changes to existing insurance, and reinstating insurance.

### If you do not meet your duty

If you do not meet your legal duty, this can have serious impacts on your insurance. Your cover could be avoided (treated as if it never existed), or its terms may be changed. This may also result in a claim being declined or a benefit being reduced.

Please note that there may be circumstances where we later investigate whether the information given to us was true. For example, we may do this when a claim is made.

### Guidance for answering our questions

You are responsible for the information provided to us. When answering our questions, please:

- think carefully about each question before you answer. If you are unsure about any question, we are here to help and you can contact us,
- answer every question,
- answer truthfully, accurately and completely. If you are unsure about whether you should include information, please include it.

#### Trustee

NULIS Nominees (Australia) Limited  
ABN 80 008 515 633  
AFSL 236465

#### Fund

MLC Super Fund  
ABN 70 732 426 024

#### Insurer

MLC Limited  
ABN 90 000 000 402  
AFSL 230694

The Trustee is part of the Insignia Financial Group. MLC Limited uses the MLC brand under licence from Insignia Financial Group. MLC Limited is part of the Nippon Life Insurance Group and is not a part of the Insignia Financial Group.

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## Your duty to take reasonable care not to make a misrepresentation continued

- review your application carefully before it is submitted. If someone else helped prepare your application (for example, your adviser), please check every answer (and if necessary, make any corrections) before the application is submitted, and
- you must not assume that we will contact your doctor for any medical information. If you are unsure about whether you should include information or not, please include it.

Your duty to take reasonable care not to make a misrepresentation continues until the time your insurance cover starts. The duty applies when you answer questions in your application and whenever we obtain more information from you.

### If you need help

It's important that you understand this information and the questions we ask. Ask us or your adviser for help if you have difficulty understanding the process of buying insurance or answering our questions.

If you're having difficulty due to a disability, understanding English or for any other reason, we're here to help and can provide additional support for anyone who might need it. If you want, you can have a support person you trust with you.

### What can we do if the duty is not met?

If the person who answers our questions does not take reasonable care not to make a misrepresentation, there are different remedies that may be available to us. These are set out in the Insurance Contracts Act 1984 (Cth). These are intended to put us in the position we would have been in if the duty had been met.

For example we may:

- avoid the cover (treat it as if it never existed);
- vary the amount of the cover; or
- vary the terms of the cover.

Whether we can exercise one of these remedies depends on a number of factors, including:

- whether the person who answered our questions took reasonable care not to make a misrepresentation. This depends on all of the relevant circumstances;
- what we would have done if the duty had been met – for example, whether we would have offered cover, and if so, on what terms
- whether the misrepresentation was fraudulent; and
- in some cases, how long it has been since the cover started.

Before we exercise any of these remedies, we will explain our reasons, how to respond and provide further information, including what you can do if you disagree.

## For completion by the Financial Adviser

### Section 1 Cover details

Please tick which product you are applying for:

Policy 1:  MLC Insurance (Super)  MLC Insurance  MLC Insurance (Wrap or SMSF)

Policy 2:  MLC Insurance

Policy 3:  MLC Insurance

**Please note:** Select MLC Insurance (Wrap or SMSF) if you are applying for insurance using an eligible wrap platforms account or for a self-managed super fund.

Existing policy number(s)

Policy number

Policy number

Policy number

Reason for application (tick all that apply)

Change	Sections to be completed	Quote	Select
Replace existing MLC Life Insurance policies as well as another change	All sections to be completed	Yes	
Adding a new Benefit or Option or applying for new Insurance	All sections to be completed	Yes	
Increase in sum insured	All sections to be completed	Yes	
Reducing your Waiting Period or Increasing your Benefit Period	All sections to be completed	Yes	
Increasing your Waiting Period or reducing Benefit Period	Sections 1, 2, 3 and 24	Yes	
Exercise an Increase under Business Safeguard Option (available only if BSO is attached to your policy)	Sections 1, 2, 3, 8, 9 (Q1 only) and 24.	Yes	
Change in Occupation group	All sections to be completed	Yes	
Remove Premium Saver Option or Non-Occupational cover from Income Protection	All sections to be completed	Yes	
Change in premium structure*	Sections 1, 2, 3 and 24	Yes	
Review of a loading	Sections 1, 2, 3, 7, 8, 14 to 21, 23 and 24	No	
Review of a medical exclusion	All sections to be completed including any relevant questionnaires	No	
Review of a non-medical exclusion	Requirements will depend on reason for exclusion. Please contact MLC Life Insurance to confirm	No	
Transfer of ownership from or to a superfund	Sections 1, 2, 3 and 24, and if to super sections 4 and 5.	Yes	
Add Child Critical illness	Sections 1, 2, 3, 22 and 24	Yes	

**\*Note:** Not all premium structures are available for all insurances. Please read the relevant Product Disclosure Statement for more details.

For scenarios where not all sections are required please also complete sections 4-6 if you need us to make a change to the information already set up on your existing insurance.

Please tick this box to confirm that a copy of the Premium Illustration (quote) from us has been attached to this application form. **It forms part of the application form where noted in the table above, your application cannot be assessed without it in those circumstances.**

## Section 1 Cover details continued

### Summary of change

Where the change is an increase in sum insured, addition of a new benefit, change in waiting period, benefit period, occupation group or premium structure, please provide a summary of the change in the table below.

Benefit	Current Sum insured, occ class, premium structure etc	New Sum insured, occ class, premium structure etc

### Policy 1 Purpose of cover

- Personal Protection needs:**
- Individual/Family Protection
  - Estate Protection (Estate equalisation, Estate debts)
- Business Protection needs:**
- Asset (Debt) Protection
  - Revenue Protection
  - Business Expenses
  - Ownership Protection – Has a Succession Agreement (Buy/Sell Agreement) been entered into or is one being legally drafted?  Yes  No

### Policy 2 Purpose of cover

- Personal Protection needs:**
- Individual/Family Protection
  - Estate Protection (Estate equalisation, Estate debts)
- Business Protection needs:**
- Asset (Debt) Protection
  - Revenue Protection
  - Business Expenses
  - Ownership Protection – Has a Succession Agreement (Buy/Sell Agreement) been entered into or is one being legally drafted?  Yes  No

### Policy 3 Purpose of cover

- Personal Protection needs:**
- Individual/Family Protection
  - Estate Protection (Estate equalisation, Estate debts)
- Business Protection needs:**
- Asset (Debt) Protection
  - Revenue Protection
  - Business Expenses
  - Ownership Protection – Has a Succession Agreement (Buy/Sell Agreement) been entered into or is one being legally drafted?  Yes  No

### Business partnership (if application is for Business Protection needs)

Is more than one business partner applying at the same time as this application?

Yes  Please complete the details below

Company

Partnership/Trust name



Business partner name	Date of birth (DD/MM/YYYY)	Application or policy number (if known)
1		
2		
3		

If there are more than three partners, please attach a photocopy of this page with additional information.

No  Go to Section 2

# For completion by the Life to be Insured

## Section 2 Life to be Insured's details

Do the changes required include a change of ownership?

No  Go to Life Insured's details

Yes  Please go to next question

Has a claim been made on the existing policy which is currently being paid or assessed, or is there an intention to make a claim?

No

Yes  NOTE: We cannot change the ownership of the benefits currently being claimed until that claim has been finalised.

Please provide details

### Life Insured's details

Mr  Mrs  Miss  Ms  Dr Other:

First name

Middle name

Family name

Previous name(s) (if applicable)

Gender  Male  Female Date of birth (DD/MM/YYYY)

### Residential address

Your residential address cannot be a PO Box

Unit number  Street number  Street name

Suburb  State  Postcode  Country

### Postal address

Same as residential address

Complete postal address **only** if the Life to be Insured is also the Policy Owner of this application and the postal address is different from the residential address

Unit number  Street number  PO Box  Street name

Suburb  State  Postcode  Country

### Contact details

Home telephone  Mobile phone number  Business telephone

Email (Please provide your email address so notices about your application can be sent to you)

# For completion by the Policy Owner

## Section 3 Policy Owner details

If you wish to apply to amend two or more policies please complete details for Policy 1, Policy 2 and Policy 3 as required.

Do the requested changes include a change in policy owner?

No

Yes  Please acknowledge the following

- I acknowledge and understand that if a claim is made for an insured event which results in a benefit being payable under the existing policy, the benefit will be payable to the existing policy owner and not to the new policy owner under the replacement policy, even when the claim is made after existing policy is canceled.

### Owner details for Policy 1

#### Is this Policy 1 application for:

MLC Insurance (Super)  Cover is issued to NULIS Nominees (Australia) Limited and held in the MLC Super Fund. If you are only applying for this policy, please go to Section 4, otherwise go to Policy 2.

MLC Insurance (Wrap or SMSF)  Cover can be owned by a self-managed super fund or by using an eligible super wrap account. Please complete the details under 'Who owns this policy?' below.

#### Who owns this policy?

**Eligible super wrap account.** This policy will be owned by the trustee. If you are only applying for this policy, please go to Section 4, otherwise go to Policy 2.

**Self-managed super fund (SMSF) including eligible wrap platforms self-managed super accounts.** Please complete the 'SMSF name' under Policy Owner 1A. If the trustee of the SMSF is a company, please also complete 'Company/Trust Company name' in Policy Owner 1A. If the SMSF has individual trustees, please complete the 'Individual details' for all trustees in Policy Owner 1A and Policy Owner 1B sections. If there are more than two individual trustees, please provide additional details on a separate sheet and sign and date it.

MLC Insurance  Cover can be owned by individual(s), a business partnership, company or trust. Please complete details under 'Who owns this policy?' below. Please note that if you are applying for Income Protection insurance, the Life to be Insured must be the sole Policy Owner – unless the Policy Owner is a business of which the Life to be Insured owns at least 25%.

#### Who owns this policy?

**Life to be Insured.** You don't have to complete Policy Owner details. If you are only applying for this policy, please go to Section 4, otherwise go to Policy 2.

**Individual(s) other than the Life to be Insured.** Please complete the 'Individual details' in Policy Owner 1A and Policy Owner 1B (if applicable) sections. If more than two individuals are to own this policy, please provide additional details on a separate sheet and sign and date it.

**Business Partnership.** Please provide the 'Business Partnership/Trust name' under Policy Owner 1A. Please also provide details of all persons that comprise the partnership in the 'Individual details' in Policy Owner 1A and Policy Owner 1B sections. If more than two partners are to own this policy, please complete additional details on a separate sheet and sign and date it. If the partnership is a company, please also complete 'Company/Trust Company name'.

**Trust.** Please complete the 'Business Partnership/Trust name' under Policy Owner 1A and also complete the 'Individual details' section for all relevant parties in Policy Owner 1A and Policy Owner 1B (if applicable) sections. If more than two individuals are to own this policy, please complete additional details on a separate sheet and sign and date it.

**Company (including a Trust Company).** Only one corporate entity can own this policy. Please complete the 'Company/Trust Company name' and also complete the 'Individual details' section for all relevant parties in Policy Owner 1A and Policy Owner 1B (if applicable) sections.

## Section 3 Policy Owner details continued

### Policy Owner 1A

#### Company/Trust/SMSF details

Please also ensure details of the Director and Company Secretary, all individual Trustees or all Partners are provided in the 'Individual details' section below.

Business Partnership/Trust name

Company/Trust Company name

SMSF name

#### SMSF Address

Is this the same address as Policy owner 1A? If yes, you do not need to complete the address below.

Unit number

Street number

PO Box

Street name

Suburb

State

Postcode

Country

#### Individual details (including Individual Trustees, Partners, Directors or Company Secretaries)

Mr  Mrs  Miss  Ms  Dr  Other:

#### Individual / Partner / Director or Secretary / Individual Trustee

First name

Middle name

Family name

Previous name(s) (if applicable)

Date of birth (DD/MM/YYYY)

### Policy Owner 1A

#### Postal address

Please note: This is the address we will send all policy information to.

Unit number

Street number

PO Box

Street name

Suburb

State

Postcode

Country

#### Contact details

Home telephone

Mobile phone number

Business telephone

Email (Please provide your email address so notices about your application can be sent to you)

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## Section 3 Policy Owner details continued

### Policy Owner 1B (Second Individual / Partner / Director or Secretary / Individual Trustee)

Mr  Mrs  Miss  Ms  Dr  Other:

#### Individual / Partner / Director or Secretary / Individual Trustee

First name

Middle name

Family name

Previous name(s) (if applicable)

Date of birth (DD/MM/YYYY)

### Policy Owner 1B

#### Postal address

Unit number

Street number

PO Box

Street name

Suburb

State

Postcode

Country

#### Contact details

Home telephone

Mobile phone number

Business telephone

Email (Please provide your email address so notices about your application can be sent to you)



## Section 3 Policy Owner details continued

### Owner details for Policy 2

Only complete this section if you are applying for two policies.

#### Is this Policy 2 application for:

MLC Insurance  Cover can be owned by individual(s), a business partnership, trust or company. Please complete details under 'Who will own this policy?' Please note that if you are applying for Income Protection insurance, the Life to be Insured must be the sole Policy Owner – unless the Policy Owner is a business of which the Life to be Insured owns at least 25%.

#### Who will own this policy? (MLC Insurance only)

- Life to be Insured.** You don't have to complete Policy Owner details. Please go to Section 4.
- Individual(s) other than the Life to be Insured.** Please complete the 'Individual details' in Policy Owner 2A and Policy Owner 2B (if applicable) sections. If more than two individuals are to own this policy, please provide additional details on a separate sheet and sign and date it.
- Business Partnership.** Please provide the 'Business Partnership/Trust name' under Policy Owner 2A. Please also provide details of all persons that comprise the partnership in the 'Individual details' in Policy Owner 2A and Policy Owner 2B sections. If more than two partners are to own this policy, please complete additional details on a separate sheet and sign and date it. If the partnership is a company, please also complete 'Company/Trust Company name'.
- Trust.** Please complete the 'Business Partnership/Trust name' under Policy Owner 2A and also complete the 'Individual details' section for all relevant parties in Policy Owner 2A and Policy Owner 2B (if applicable) sections. If more than two individuals are to own this policy, please complete additional details on a separate sheet and sign and date it.
- Company (including a Trust Company).** Only one corporate entity can own this policy. Please complete the 'Company/Trust Company name' and also complete the 'Individual details' section for all relevant parties in Policy Owner 2A and Policy Owner 2B (if applicable) sections.

#### Policy Owner 2A

Is this the same Policy Owner as 1A  or 1B ? If yes, you do not need to complete Policy Owner details

#### Company/Trust details

Please also ensure details of the Director and Company Secretary, all individual Trustees or all Partners are provided in the 'Individual details' section below.

Business Partnership/Trust name

Company/Trust Company name

#### Individual details (including Individual Trustees, Directors or Company Secretaries)

Mr  Mrs  Miss  Ms  Dr  Other:

#### Individual / Partner / Director or Secretary / Individual Trustee

First name

Middle name

Family name

Previous name(s) (if applicable)

Date of birth (DD/MM/YYYY)

### Section 3 Policy Owner details continued

#### Policy Owner 2A postal address

Unit number	Street number	PO Box	Street name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Suburb	State	Postcode	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Contact details

Home telephone	Mobile phone number	Business telephone
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email (Please provide your email address so notices about your application can be sent to you)		
<input type="text"/>		

#### Policy Owner 2B (Second Individual / Partner / Director or Secretary / Individual Trustee)

Is this the same Policy Owner as 1A  or 1B ? If yes, you do not need to complete Policy Owner details.

Mr  Mrs  Miss  Ms  Dr  Other:

#### Individual / Partner / Director or Secretary / Individual Trustee

First name	Middle name
<input type="text"/>	<input type="text"/>
Family name	Previous name(s) (if applicable)
<input type="text"/>	<input type="text"/>
Date of birth (DD/MM/YYYY)	
<input type="text"/>	

#### Policy Owner 2B postal address

Unit number	Street number	PO Box	Street name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Suburb	State	Postcode	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Contact details

Home telephone	Mobile phone number	Business telephone
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email (Please provide your email address so notices about your application can be sent to you)		
<input type="text"/>		

## Section 3 Policy Owner details continued

### Owner details for Policy 3

Only complete this section if you are applying for three policies.

#### Is this Policy 3 application for:

MLC Insurance  Cover can be owned by individual(s), a business partnership, trust or company. Please complete details under 'Who will own this policy?' Please note that if you are applying for Income Protection insurance, the Life to be Insured must be the sole Policy Owner – unless the Policy Owner is a business of which the Life to be Insured owns at least 25%.

#### Who will own this policy (MLC Insurance only)?

- Life to be Insured.** You don't have to complete Policy Owner details. Please go to Section 4.
- Individual(s) other than the Life to be Insured.** Please complete the 'Individual details' in Policy Owner 3A and Policy Owner 3B (if applicable) sections. If more than two individuals are to own this policy, please provide additional details on a separate sheet and sign and date it.
- Business Partnership.** Please provide the 'Business Partnership/Trust name' under Policy Owner 3A. Please also provide details of all persons that comprise the partnership in the 'Individual details' in Policy Owner 3A and Policy Owner 3B sections. If more than two partners are to own this policy, please complete additional details on a separate sheet and sign and date it. If the partnership is a company, please also complete 'Company/Trust Company name'.
- Trust.** Please complete the 'Business Partnership/Trust name' under Policy Owner 3A and also complete the 'Individual details' section for all relevant parties in Policy Owner 3A and Policy Owner 3B (if applicable) sections. If more than two individuals are to own this policy, please complete additional details on a separate sheet and sign and date it.
- Company (including a Trust Company).** Only one corporate entity can own this policy. Please complete the 'Company/Trust Company name' and also complete the 'Individual details' section for all relevant parties in Policy Owner 3A and Policy Owner 3B (if applicable) sections.

### Policy Owner 3A

Is this the same Policy Owner as 1A , 1B , 2A  or 2B ? If yes, you do not need to complete Policy Owner details.

#### Company/Trust details

Please also ensure details of the Director and Company Secretary, all individual Trustees or all Partners are provided in the 'Individual details' section below.

Business Partnership/Trust name

Company/Trust Company name

#### Individual details (including Individual Trustees, Directors or Company Secretaries)

Mr  Mrs  Miss  Ms  Dr  Other:

#### Individual / Partner / Director or Secretary / Individual Trustee

First name

Middle name

Family name

Previous name(s) (if applicable)

Date of birth (DD/MM/YYYY)

## Section 3 Policy Owner details continued

### Policy Owner 3A postal address

Unit number	Street number	PO Box	Street name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Suburb	State	Postcode	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### Contact details

Home telephone	Mobile phone number	Business telephone
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email (Please provide your email address so notices about your application can be sent to you)		
<input type="text"/>		

### Policy Owner 3B (Second Individual / Partner / Director or Secretary / Individual Trustee)

Is this the same Policy Owner as 1A , 1B , 2A  or 2B ? If yes, you do not need to complete Policy Owner details.

Mr  Mrs  Miss  Ms  Dr  Other:

### Individual / Partner / Director or Secretary / Individual Trustee

First name	Middle name
<input type="text"/>	<input type="text"/>
Family name	Previous name(s) (if applicable)
<input type="text"/>	<input type="text"/>
Date of birth (DD/MM/YYYY)	
<input type="text"/>	

### Policy Owner 3B postal address

Unit number	Street number	PO Box	Street name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Suburb	State	Postcode	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### Contact details

Home telephone	Mobile phone number	Business telephone
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email (Please provide your email address so notices about your application can be sent to you)		
<input type="text"/>		

## Section 4 Payment authorities

This section is only required where there is a change to or from super and non-super, or where a new policy is to be issued. For increases or alterations to existing benefits the payment authority section does not need to be completed, unless you wish to change your existing payment arrangements.

If the person paying the premium is not the Life to be Insured or the Policy Owner, please complete the following details.

Please note: You do not need to complete this section for policies where the premium is being paid by regular deduction from an eligible super or pension account.

### If the payer is an Individual:

Name

Unit number

Street number

PO Box

Street name

Suburb

State

Postcode

Country

Date of birth (DD/MM/YYYY)

### If the payer is a Company:

Please note: If we already have your Company details, please only complete 'Name of Authorised Person'.

Company name

Unit number

Street number

PO Box

Street name

Suburb

State

Postcode

Country

ABN

Name of Authorised Person

### How do you wish to pay?

Payment method	Complete section	Policy 1	Policy 2	Policy 3
Direct debit request / Credit card deduction	4A			
Payment by cheque	4B			
MLC super or MLC pension account deduction	4C			
Eligible platforms account deduction	4D			
Rollover from external super fund – annual premium for MLC Insurance (Super) only	4E			

Please note: If we do not receive your payment (direct debit request, credit card deduction, cheque, MLC super or MLC pension account deduction or an eligible wrap platforms account deduction or rollover from external super fund), Interim Accident Insurance cannot commence.

If you wish to use the same payment method but with a different account for the second or third policies, please attach a photocopy of this section with the additional details and specify which policy this applies to.

## Section 4 Payment authorities continued

### 4A Direct Debit Request / Credit Card Deduction

Only complete this section if you want to pay your premiums by automatic deduction from your nominated Financial Institution account or credit card.

#### Direct Debit Request details

If you're with one of the smaller banks or a credit union you need to check if they can accept a direct debit request from the Bulk Electronic Clearing System (BECS). This information should be available on your recent bank statement, on the bank's website, or call their customer service number.

I/We,

Family name (or company/business name)

Given name(s) (or ABN)

Family name

Given name(s)

request and authorise **MLC Limited ABN 90 000 000 402 User ID 534289** to arrange, through its own financial institution, a debit to my/our nominated account any amount **MLC Limited** has deemed payable by me/us.

This debit or charge will be made through the Bulk Electronic Clearing System (BECS) from my/our account held at the financial institution I/we have nominated below and will be subject to the terms and conditions of the Direct Debit Request Service Agreement.

Name of Financial Institution

Name of account to be debited

Address of Financial Institution

State

Postcode

BSB number

Account number

Please note: Direct debiting is not available on the full range of Financial Institution accounts. If in doubt, please refer to your Financial Institution before completing this Request.

#### Is this Direct Debit Request for?

both the **initial and ongoing premiums**

**ongoing premiums** only — please ensure you have completed payment details for the initial premium

#### How frequently will premiums be paid?

Monthly  Half-yearly  Yearly

#### Preferred draw date of the month

#### Credit Card Deduction details

I (Name as it appears on the card)

authorise MLC Limited (ABN 90 000 000 402) (AFSL 230694) to charge my  Visa  Mastercard

Card number

Card expiry date (MM/YY)

or any replacement/substituted card, for the premiums due on the policy.

#### Is this Credit Card Deduction for?

the **initial premium** only — please ensure you have completed payment details for the ongoing premium

both the **initial and ongoing premiums**

**ongoing premiums** only — please ensure you have completed payment details for the initial premium

#### How frequently will premiums be paid?

Monthly  Half-yearly  Yearly

#### Preferred draw date of the month

#### To be completed for all Direct Debit Requests / Credit Card deductions

I/We acknowledge that this Direct Debit Request is governed by the terms of the Direct Debit Request Service Agreement in Section 25 of this form and the terms and conditions of the policy to which this application relates. I have read and agree to the terms and conditions.

#### Signature(s) of Financial Institution account holder(s) or cardholder

Date (DD/MM/YYYY)

Date (DD/MM/YYYY)

## Section 4 Payment authorities continued

### 4B Payment by cheque

Only complete this section if you want to pay your premiums direct to us.

How frequently will premiums be paid?  Half-yearly  Yearly

We will send you notices for premiums prior to the due date.

### 4C MLC super or MLC pension account deduction

Only complete this section if you want to pay your premiums by a regular deduction from an eligible MLC super or MLC pension account. Please refer to [mlcinsurance.com.au/using-your-insurance/how-to-pay-your-insurance-premiums](http://mlcinsurance.com.au/using-your-insurance/how-to-pay-your-insurance-premiums) for a list of eligible accounts.

#### Important Information

- The member must be the same for both the account with an eligible MLC super or MLC pension account and the MLC Insurance (Super) policy.
- Only one deduction may operate on any account with an eligible MLC super or MLC pension account.
- It is the obligation of the member to ensure there are sufficient funds to operate the MLC super or MLC pension account and pay for the MLC Insurance (Super) premium. To allow completion of the MLC Insurance (Super) policy, we require the MLC super or MLC pension account to have a minimum of 3 months premium for a monthly paid policy or the full balance of the premium for the policies paid half-yearly and yearly. If the balance of the MLC super or MLC pension account does not meet these criteria, another payment method should be selected.

Please note: All approved pending rollover transactions will need to be received by us within 2 months of the policy commencement date, otherwise the policy will lapse.

#### Instalment deduction

- The date that deductions will commence from your account with an eligible super or pension account will depend on when we receive this form.
- Instalments will be deducted on:
  - the same date each month for **monthly** payments
  - the half-yearly and annual billing anniversary date for **half-yearly** payments, and
  - the annual billing anniversary date for **yearly** payments.

#### How frequently will premiums be paid?

Monthly  Half-yearly  Yearly

#### Declaration

Until further notice in writing, I authorise the Trustee, to deduct my MLC Insurance (Super) premiums from my:

**new** eligible MLC super account

**new** eligible MLC pension account, or

**existing** eligible MLC super or MLC pension account.

Account number

#### Signature of Life to be insured

X	Date (DD/MM/YYYY) <input type="text"/>
---	-------------------------------------------

### 4D Eligible platforms account deduction

Only complete this section if you want to pay your premiums by a regular deduction from an eligible wrap platforms account. Please refer to [mlcinsurance.com.au/using-your-insurance/how-to-pay-your-insurance-premiums](http://mlcinsurance.com.au/using-your-insurance/how-to-pay-your-insurance-premiums) for a list of eligible MLC accounts.

I/We,

Family name (or company/business name)

Given name(s) (or ABN)

Family name

Given name(s)

request the platform administrator until further notice to debit my/our investment account any amounts which MLC Limited (ABN 90 000 000 402) (AFSL 230694) may charge me/us

Name of account

Account number

## Section 4 Payment authorities continued

How frequently will premiums be paid?

Monthly  Half-yearly  Yearly

Preferred draw date of the month

I understand and acknowledge that:

- MLC Limited may, by prior arrangement or advice to me, vary the amount and frequency of future deductions, and
- MLC Limited may, in its absolute discretion and at any time by notice in writing to me, terminate this request as to future deductions.

Signature(s) of the account holder(s)

X	Date (DD/MM/YYYY)
	<input type="text"/>

X	Date (DD/MM/YYYY)
	<input type="text"/>

### 4E Rollover from external super fund – enduring authority

Only complete this section if you want to pay your premium by an ongoing annual deduction from your external super fund account. Please note you can only request one MLC Insurance (Super) policy to be paid by rollover by any one external fund.

This section is a direction to the trustee of your nominated external super fund to rollover funds to the MLC Super Fund and a direction to the Trustee to apply those funds in payment of premiums for your insurance policy.

#### Please read – Important information

- The member must be the same for both the MLC Insurance (Super) policy and the external super fund account.
- If the rollover request is rejected by the external super fund for any reason the Trustee will request alternative payment details from you, otherwise the policy will lapse.
- An amount equal to the annual premium payable will be requested as a rollover from your external super fund account, proximate to the annual anniversary date for your insurance policy. We will notify you of the amount of annual premium required prior to requesting the rollover from your nominated external super fund.
- You agree that if the Fund or the Trustee change at any time, then this enduring rollover authority applies to authorise the trustee and administrator of the successor fund, to continue the ongoing annual deduction from your external super account to pay your premium.

#### Your responsibility

- It is your responsibility to determine the impact the rollover may have on any entitlement you have in the external super fund.
- Please ensure the account balance with the external super fund is sufficient to allow for the rollover of the required amount and ensure you meet any minimum balance requirements of the external super fund.
- You authorise the deduction from your external account by the trustee of the external fund any applicable fees or charges which may be payable as a result of the rollover.
- You discharge the trustee of the external super fund from any further liability in respect of rollover benefit once the amount is transferred to MLC Super Fund.

#### Termination of arrangements

- You must notify the Trustee in writing if you wish to terminate the ongoing annual rollover arrangement. Until such time, this direction and authority remains valid.
- The Trustee may at their discretion or as may be required by law or regulations terminate arrangements for annual rollover of funds from a nominated external super fund.
- The Trustee may be able to claim a tax deduction for the premium it pays for your insurance and, at its discretion, may pass some or all of the benefit of this tax deduction to you by reducing the amount of the rollover required to meet the premium, when the rollover comes from a taxed source.

### Rollover details

#### Transferring from

Please complete details of the super fund from which the rollover payment is being requested.

Please contact your existing super fund (transferring fund) to confirm if they have any additional requirements, such as proof of identity documentation, before they can action this rollover authority. Please complete all details and ensure you provide the fund's Australian Business Number (ABN) and Unique Superannuation Identifier (USI).

The Trustee cannot accept certain rollovers, such as pension or super amounts transferred from the UK or New Zealand Kiwi Saver or untaxed amounts. It is your responsibility to ensure these types of amounts do not form part of your benefit in your nominated external super fund account.

External Fund name

External Product name

External Fund ABN

External Membership Account number

Unique Superannuation Identifier (USI)



## Section 4 Payment authorities continued

### Transferring to

The requested rollover payment will be transferred to MLC Insurance (Super) Unique Super Identifier (USI) – 70732426024901.

The Trustee will request the exact amount applicable to pay the insurance premium for the MLC Insurance (Super) policy number listed in Section 1 of this form. Please note you can only request one MLC Insurance (Super) policy to be paid by rollover by any one external fund.

### Authority and Declaration


Until further notice in writing:

- I direct and authorise the trustee of my nominated external super fund (listed in section 4E) to effect the annual rollover of funds (as may be requested by the Trustee on my behalf).
- I give my nominated external super fund named in section in 4E, and the Trustee authority to exchange relevant information to facilitate the requested rollover of funds, including disclosing my tax file number; and
- I authorise the Trustee to apply those funds to pay for premiums for my MLC Insurance (Super) policy.

I declare:

- the information provided in section 4E is true and correct, and
- I have read the 'Important information' section of section 4E.

### Signature of Life to be Insured/Member

	Date (DD/MM/YYYY) <table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>										

### Full name of member

## Section 5 MLC Insurance (Super)

Only complete this section if the application is for MLC Insurance (Super).

### Contributions

Please specify what type of contributions/payments will be made by you or on your behalf. Please tick one box only.

**Note:** we require all this information to be completed before we can accept contributions from you.

Employer    Personal    Spouse    Salary Sacrifice    Rollover from External Super Fund    Eligible Account

If Employer please complete the following:

Company name

Company address

Suburb

State

Postcode

Country

ABN

Name of Authorised Person

### Tax File Number (TFN) details

Please provide your TFN:

When collecting your TFN MLC Limited and the Trustee are required to tell you:

- MLC Limited and the Trustee are authorised to collect your TFN under the Superannuation Industry (Supervision) Act 1993
- It isn't an offence to decline to notify MLC Limited and the Trustee of your TFN
- If you don't notify MLC Limited and the Trustee of your TFN, they may not be able to (now or in the future) locate, amalgamate and identify your benefits in order to pay you
- MLC Limited and the Trustee are allowed to use your TFN for lawful purposes, in particular if paying out monies, identifying and amalgamating super benefits for surcharge purposes and for other approved purposes, and
- Your TFN will be disclosed to the Commissioner of Taxation. Your TFN will also be passed on to another super provider if your benefits are being transferred, unless you inform MLC Limited and the Trustee in writing not to pass on your TFN. Your TFN won't otherwise be disclosed to any other person.
- If MLC Limited doesn't have your TFN, your application to amend or increase your insurance cannot be accepted.

## Section 6 Beneficiary information

Please note: Beneficiary nominations apply to your death benefit only.

For Alterations and Increases to Life Cover you only need to complete this section if you wish to change existing beneficiary arrangements.

### Are you applying for?

**MLC Insurance (Wrap or SMSF)**

- You cannot make a nomination for this insurance. The benefits of this insurance will be paid to the trustee of the super fund. You will need to contact the administrator of your super fund who will provide details of the forms to be completed if you wish to make a nomination of the proceeds from your super fund.
- Please go to Section 7.

**MLC Insurance**

**Please note:** This includes MLC Insurance through an eligible wrap platforms investment account (not owned by an SMSF).

- If you wish to make a beneficiary nomination, please complete Section 6A.
- If you do not wish to make a beneficiary nomination, the death benefit will be paid to the Policy Owner(s) for MLC Insurance and you can go to Section 7.

**MLC Insurance (Super)**

- Please complete Section 6B.

**Both MLC Insurance and MLC Insurance (Super)**

- Please complete Section 6A if you wish to make a beneficiary nomination for your MLC Insurance policy. If you do not wish to make a beneficiary nomination, the death benefit will be paid to the Policy Owner(s) for MLC Insurance.
- Please complete Section 6B to make a nomination for your MLC Insurance (Super) policy.

### 6A Nomination of a Beneficiary – MLC Insurance – must be nominated by the Policy Owner

Please note: For MLC Insurance, nominations **cannot** be made by trustees of a trust or a self-managed super fund.

#### Beneficiary nomination for MLC Insurance

Complete this section to nominate who you wish the death benefit to be paid to. Leave this section blank if you wish the death benefit to be paid to the Policy Owner(s).

Please nominate your preferred beneficiary(ies) and the portion you would like each to receive. You may nominate up to six beneficiaries, including your legal personal representative (Estate of the Life to be Insured).

Name and address of beneficiary	Date of birth	Relationship to you	Portion of total benefit*
1			%
2			%
3			%
4			%
5			%
6			%
7	Legal personal representative (Estate of the Life to be Insured)		%
* The sum of your nominations must equal 100%. You can nominate a percentage up to two decimal places.			<b>Total: 100%</b>

If you are applying for additional MLC Insurance policy(ies) and you wish to also nominate a beneficiary(ies) for the policy(ies), please attach a photocopy of the above table specifying details of the beneficiary(ies) you wish to nominate.

## Section 6 Beneficiary information continued

### 6B Nomination of Beneficiary – MLC Insurance (Super) – must be nominated by the Life to be Insured

#### Non-binding death benefit nomination for MLC Insurance (Super)

Tick this box and complete the table below if you wish to indicate to the Trustee your preferred beneficiary(ies) of your death benefit. It is the Trustee's ultimate decision who the benefits will be paid to and in what portions. Your nomination will be taken into account by the Trustee. The Trustee will ultimately be restricted to paying the death benefits to your dependants and/or your legal personal representative (estate). It is important that you read the beneficiaries section of the Super PDS about making nominations before completing this section.

#### Non-lapsing binding death benefit nomination for MLC Insurance (Super)

Tick this box and complete the table below if you wish to indicate to the Trustee who your death benefit MUST be paid to. Your nominated beneficiary(ies) must be a dependant(s) or your legal personal representative (estate). The Trustee will pay the benefits to your nominated beneficiaries and in the portions indicated, providing that you satisfy the requirements in making this nomination, and at the date of death the beneficiaries are your dependants or legal personal representative (estate). It is important that you read the beneficiaries section of the Super PDS about making nominations before completing this section. Your signature is required and must be witnessed by two adult persons.

Complete this table for all beneficiary nominations for MLC Insurance (Super).

Please nominate your beneficiary(ies) and the portion you would like each to receive. You may nominate up to 6 beneficiaries, including your legal personal representative (Estate of the Life to be Insured). If seeking a non-lapsing binding death benefit nomination, your nomination must also be witnessed, signed and dated by two adult witnesses (page 18).

Name and address of beneficiary		Date of birth	Relationship to you	Portion of total benefit*
1			<input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Financial dependant <input type="checkbox"/> Interdependency relationship <input type="checkbox"/> Other dependant <sup>1</sup>	%
2			<input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Financial dependant <input type="checkbox"/> Interdependency relationship <input type="checkbox"/> Other dependant <sup>1</sup>	%
3			<input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Financial dependant <input type="checkbox"/> Interdependency relationship <input type="checkbox"/> Other dependant <sup>1</sup>	%
4			<input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Financial dependant <input type="checkbox"/> Interdependency relationship <input type="checkbox"/> Other dependant <sup>1</sup>	%
5			<input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Financial dependant <input type="checkbox"/> Interdependency relationship <input type="checkbox"/> Other dependant <sup>1</sup>	%
6			<input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Financial dependant <input type="checkbox"/> Interdependency relationship <input type="checkbox"/> Other dependant <sup>1</sup>	%
7	Legal personal representative (Estate of the Life to be Insured)			%
* The sum of your nominations must equal 100%. You can nominate a percentage up to two decimal places.				<b>Total: 100%</b>

<sup>1</sup> Please note: For non-lapsing binding nominations, the selection of 'Other dependant' is not valid. If you do select a binding nomination and tick 'Other dependant', your nomination will not be valid.

## Section 6 Beneficiary information continued

### Application agreement and declaration

(Only required when making a non-lapsing binding beneficiary nomination for MLC Insurance (Super)).

I request that the Trustee accept my beneficiary nomination for my MLC Insurance (Super) policy.

I have read and understand the information provided in the Super PDS on beneficiary nominations.

I understand I should review my nomination regularly as my circumstances change (eg marriage, marriage breakdown, birth of a child, or my benefit being affected by a payment split) to ensure my nomination is always up to date.

### Signature of Life to be Insured

	Date (DD/MM/YYYY)									
	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>									

### Witness declaration

Only required when making a non-lapsing binding death benefit nomination for MLC Insurance (Super). Must be signed and dated by two adult witnesses.

I declare that:

- I am over 18 years of age
- I am not already a nominated beneficiary of the Life to be Insured and I am not one of the beneficiaries named above and
- this form was signed and dated by the Life to be Insured in my presence.

#### Witness 1

First name

Middle name(s)

Family name

Signature of witness

	Date (DD/MM/YYYY)									
	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>									

#### Witness 2

First name

Middle name(s)

Family name

Signature of witness

	Date (DD/MM/YYYY)									
	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>									

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## Personal Statement Information

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### Section 7 Options in underwriting your case

#### Fast tracking medical requirements

Lifescree Australia is part of the Sonic Healthcare group and our preferred provider for insurance related tests. Lifescree provides a customer health evaluation service for us (and other insurers) that helps with fast and efficient processing of your application. This means that if you consent, Lifescree may contact you to arrange blood tests or other medical checks required for your insurance application. Lifescree is subject to our privacy requirements to protect your confidentiality. Do you permit us to arrange this service?

Yes  No

#### Fast tracking follow-up information

This facility enables faster collection of information over the phone, resulting in faster completion of your application.

I permit MLC Limited to call me (the Life to be Insured) to clarify or gain further information regarding any matter relating to the assessment and processing of this application. I understand that the call may be recorded and will form part of my application and that the duty to take reasonable care not to make a misrepresentation applies.

(Phone number)

Yes  I am contactable on  between the hours of  :  and  :  (8:30am to 5:30pm AEST/AEDT Monday to Friday)  
No

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### Section 8 Disclosure

We have explained to you earlier in this application, your duty to take reasonable care not to make a misrepresentation that you are under when applying for cover with us, and want to take a moment to explain why it is so important.

You and your family's future and your ability to earn an income or maintain your business are worth protecting. To help ensure you and your loved ones are covered, we need to ask the following questions on your health and individual circumstances.

Please ensure that all your answers are accurate and correct. Failure to provide the correct information on any question may result in the company altering or voiding your policy, which may mean a claim will not be payable when you and your family need it most.

#### Declaration

Do you declare that:

- you will provide honest answers throughout this application, and
- you are aware that MLC can check your answers at any time after the policy is issued, and
- providing false or incorrect information may result in MLC altering or voiding your policy.

I,  have understood and agree to the above declaration

## Section 9 Other insurance(s)

- 1 Are you covered by, or are you applying for, any other life, disability, critical illness, income protection, salary continuance or business expenses insurance with any company, including us (other than this application), including benefits under super or insurance benefits provided by your employer?

Yes  Please provide details below

No

Company	Benefit type	Date started	Benefit amount	Waiting/ Benefit periods	Policy number	To be replaced
			\$			Yes <input type="checkbox"/> No <input type="checkbox"/>
			\$			Yes <input type="checkbox"/> No <input type="checkbox"/>
			\$			Yes <input type="checkbox"/> No <input type="checkbox"/>
			\$			Yes <input type="checkbox"/> No <input type="checkbox"/>
			\$			Yes <input type="checkbox"/> No <input type="checkbox"/>

- 2 Have you ever had or applied for any life, disability, accident, sickness or trauma cover that was declined, cancelled or accepted with an exclusion or higher than standard premium or modified in any way?

Yes  Please provide details below

No

## Section 10 Residency and travel

### Residency

- 3 Are you a permanent resident of Australia?

Yes  Please go to question 5

No  Please complete the table below

How long have you lived in Australia?	Last country of residence	How long did you live there?	Visa type	Visa expiry date (DD/MM/YYYY)

- 4 Have you applied for permanent residency?

Yes  Please provide details:

No  Reason for not applying:

### Travel

- 5 In the next 12 months, do you intend to reside or travel outside Australia?

Yes  Please complete the table below:

Date(s) of departure(s)	Duration of stay(s)	Destination(s)	Purpose of stay(s) (eg holiday, business, residing)

No

## Section 11 Occupation and financial

These questions help us to understand what you do in your job and your financial circumstances. If you're unsure about any details, please speak with your financial adviser.

6 If you are a homemaker, student, unemployed or retired.

Go to Section 12

7 Your job and industry details

<b>a</b> Main job	<b>b</b> Industry
<input type="text"/>	<input type="text"/>
<b>c</b> Name of employer or trading name	
<input type="text"/>	
<b>d</b> Professional or trade qualifications	
<input type="text"/>	

8 Please provide the percentage of time you spend doing the following types of work in your job. Your answer must add up to 100%

Type of work	Percentage of time
Sedentary/Administration: includes all general clerical, office, administration and desk duties. The emphasis is on mental rather than physical work although there may be a small element of standing/walking, and driving to and from appointments.	
Supervision of manual workers, field work or site visits	
Light manual work: includes light lifting of up to 10kg, using hand tools, operation of light machinery	
Heavy manual work: includes carrying, lifting, pushing, pulling more than 10kg, the operation of heavy machinery, driving a commercial vehicle	
<b>Total</b>	<b>100%</b>

9 Does your job include any hazardous types of work? Hazardous types of work may result in serious injury or death. Some common hazardous types of work are listed in the table below.

Yes  Please provide details in the table below

No

Type of work	Percentage of time	Specific duties you perform
Heights over 10 metres		
Flying		
Underground work		
Offshore work – within Australian waters		
Offshore work – outside Australian waters		
Diving		
Using or handling explosives		
Using or handling chemicals, dangerous substances, or asbestos		
Other (please specify)		

## Section 11 Occupation and financial continued

10 In your main job, on average:

How many hours per week do you work?

How many weeks per year do you work?

11 How much did you earn in the previous full financial year from your main job?

\$  PA

Super Guarantee Contribution

\$  PA

**If you are an employee** – include wages/salary, commissions, fees, regular bonuses, regular overtime, fringe benefits

**If you are self-employed in a business you directly or indirectly own or an employee of your own business, company or trust** – include your share net profit generated by your personal efforts, and voluntary super contributions paid on your behalf

Do not include Super Guarantee Contributions

Do not include investment income

Provide pre-tax figures

If you earn commissions, include 100% of initial commissions, but only 50% of renewal commissions

12 Do you expect to earn the same amount or more in the current financial year?

Yes

No  Please provide details

13 Do you have another job?

Yes  Please provide details in questions a–g below

No

a Role

b Name of employer or trading name

c Duties

d Hours worked per week

e Amount of time in this job

 years months

f How much did you earn in the previous full financial year from your second job?

\$  pa

Super Guarantee Contribution

\$  pa

g Has this income been included in the Earnings shown in Question 11 of this application?  Yes  No

14 Bankruptcy, receivership and administration:

- Have you ever been declared bankrupt, or
- Have you ever had an entity or business associated with you placed in receivership, liquidation or under administration, or
- Are you currently in the process of being assessed for bankruptcy or insolvency?
- Is any entity or business you are associated with currently being assessed for receivership, liquidation or being placed under administration?

Yes  Please complete a Bankruptcy questionnaire.

No



## Section 11 Occupation and financial continued

**15 Are you applying for Total and Permanent Disability, Income Protection or Business Expenses insurance?**

- Yes  Please go to question 16  
 No  Please go to section 12 Claims History

**16 In the last 2 years have you changed the type of work you do? For example, changed from being a builder to an administrator, a truck driver to a farmer**

- Yes  Provide your work history for the last 2 years  
 No

Role	Employer name	Date started	Date finished	Reason for change

**17 Changes to your work situation and extended leave.**

**a Over the next 12 months, do you plan or expect to:**

- Change the type of work you do  Yes  No
- Change your job duties, or work hours  Yes  No
- Be made redundant, or become unemployed  Yes  No
- Become self-employed  Yes  No

If you answered Yes to any of these questions, please provide details below

Type of change	Reason for change	Date change will start

**b Over the next 12 months, do you plan or expect to:**

- Take extended leave (for example, parental leave, study leave, sabbatical)?  Yes  No
- OR
- Are you currently on extended leave (for example, parental leave, study leave, sabbatical)?  Yes  No

If you answered Yes to any of these questions, please provide details below

Type of leave	Reason for leave	Date leave will start	Expected length of leave

**18 Do you work from home?**

- Yes  Percentage of time you work from home?  %  
 No

## Section 11 Occupation and financial continued

**19** Are you self-employed, an employee of your own company or trust, or do you own all or part of the business in which you work?

No  Go to question 20.

Yes  Please complete questions **a** to **h** below

**a** What is your workplace address?

--

**b** Have you been self-employed in your current business for more than 12 months? Yes  No

**c** On what basis do you operate your business? Sole Trader  Company  Partnership  Trust   
(tick all that apply)

**d** Do you own 100% of the business?

Yes  Go to **f**

No  Go to **e**

**e** Provide details of your business partner(s)

Business partner	Share ownership	Role in business

**f** Does the business have any employees, not including yourself?

Yes  Please provide details below

No

Note: Some employees produce revenue, without them business revenue would decrease. Examples of revenue producing employees include doctors, salespeople, tradies.

Number of employees	Role	Income producing
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>

**g** What percentage of the business revenue do these employees generate?  %

**h** Has your business been trading profitably in each of the last two financial years?

Yes

No  Please provide last two years' financial accounts for all entities.

## Section 11 Occupation and financial continued

19 Continued from previous page.

**Are you self-employed, an employee of your own company or trust, or do you own all or part of the business in which you work?**

Yes  Please complete questions **i** to **l** below

**i The following question is about your earnings from your main job. The figures provided may need to be supported by financial evidence if you make a claim. Take your time. If you are unsure, you could check your Profit and Loss accounts, tax statements or other financial records.**

- Do not include investment income
- Provide pre-tax figures
- If you earn commissions, include 100% of initial commissions, but only 50% of renewal commissions
- Depending on the structure of your business, some of these income types may not apply to you

Income type	Last financial year	Financial year prior
Your share of net profit		
Your personal salary/wage, directors fee or management fee		
Salary/wage paid to non-working spouse		
Super Guarantee Contribution paid for non-working spouse		
Depreciation		
Personal use motor vehicle cost*		
Voluntary Super Contributions		
Other (please specify)		
<b>Total Earnings</b>		
Your Super Guarantee Contribution**		

\* If the motor vehicle is a tool of trade, only include 30% of the motor vehicle cost. Otherwise, include 100% of the motor vehicle cost.

\*\* If you are an employee of your own company or trust.

**The following questions help us to understand the impact on your business if you can't work due to illness or disability. Please consider the specific circumstances of your business.**

**j** Would your business continue if you were unable to work in the business?

Yes

No  Go to **l**

**k** If you were unable to work due to illness or disability:

i) For how many months would your business continue to generate any form of revenue?

ii) What percentage of the business earnings would you continue to receive?

iii) For how long would you continue to receive business earnings?

**l** If you were unable to work due to illness or disability, would your business hire someone to perform your role?

Yes  Please provide details below

No

Estimated monthly cost of a replacement \$

**Go to question 22**

## Section 11 Occupation and financial continued

### 20 On what basis are you employed?

- a Permanent
- b Casual  How long have you been working as a casual employee?
- c Contractor  i) What is the remaining term of your contract?
- ii) Is your contract expected to be renewed? Yes  No
- iii) Are you contracting back to your previous employer? Yes  No
- iv) How long have you been working as a contractor?

### 21 The following question is about your earnings from your main job. The figures provided may need to be supported by financial evidence if you make a claim. Take your time. If you are unsure, you could check your online pay slips, tax statements or other financial records.

- Do not include investment income
- Provide pre-tax figures
- If your employer pays voluntary super contributions on your behalf, provide your total earnings before these voluntary super contributions are deducted.

Income type	Last financial year	Financial year prior
Wage/salary		
Bonus		
Commission		
Other (please specify)		
<b>Total earnings</b>		
Super Guarantee Contribution		

### 22 Do you receive, or expect to receive, income of more than \$10,000 per year (after deducting expenses related to that income) from other sources, for example rental properties, dividends, interest?

- Yes  provide details below
- No

Source of other income	Amount per year
Interest	
Net rental interest (rental income after eligible expenses have been deducted)	
Dividends	
Other (please specify)	

### 23 Business Expenses insurance only

Only complete this section if you are applying for Business Expenses insurance. (Refer list of eligible business expenses in the Insurance PDS). If you are not applying for Business Expenses insurance, please go to question 24.

In the event of your disability, how long will your business continue to generate an income?

- No more than 60 days
- More than 60 days  What percentage of the business income would continue to be produced?  %

What would be your total share of the business expenses? \$

## Section 12 Claims history

24 Have you ever made a claim or received benefits for any illness, injury or medical condition? (This includes Income Protection, Total and Permanent Disablement, Critical Illness, Worker's Compensation, Salary Continuance Cover, Veteran's Affairs)

Yes  Please provide details in the table below

No

Benefit type	Benefit amount	Reason for claim	Time off work	Date benefit ceased

## Section 13 Sports and pastimes

We all enjoy our leisure time and do different things to stay active. These questions are to understand what you do in your leisure time.

25 Which of the following do you currently participate in, or intend to participate in, over the next 2 years?

Yes  Please tick all that apply

No

- Diving
- Motor car, motor cycle or motor boat racing
- Flying as a pilot or crew in an aircraft
- Football (all codes)
- Hang-gliding, paragliding, skydiving, pursuits involving heights
- Mountaineering and rock climbing
- Other hazardous pursuits, activities or sports (eg polo, competitive judo, mountain biking, downhill biking)

If you ticked any of these boxes, please complete the **Pastimes Questionnaire** located in the Supplementary Underwriting Questionnaires

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## Section 14 Doctor's details

### 26 Do you have a usual doctor?

Yes  Please provide full name and address of your usual doctor or medical centre.

No  Please provide the name and address of the last doctor you visited.

Name of doctor or medical centre

Address

Suburb

State

Postcode

Country

Telephone

Email

---

### 27 How long have you been attending this doctor / medical centre?

years  months

When did you last attend?

What was the reason for your last visit to this practitioner?

---

### 28 If you have been attending this doctor or medical centre for less than 12 months, please also provide name and address of your previous doctor

When did you last attend?

What was the reason for your last visit to this practitioner?

## Section 15 Height and weight details

29 What is your height?

cm or    feet/inches

What is your weight? Please do not guess.

Weigh yourself if you have not done so in the last week.

kg or    stone/pounds

30 Has your weight changed by more than 10kg (or 22lbs) in the last 12 months?

Yes  Please provide details.

No

31 Have you undergone surgery to reduce your weight in the last five years?

Yes  Please provide details, including date of surgery and how much weight has been lost.

No

## Section 16 Habits and lifestyle

Individual lifestyle choices play an important part in our lives. To get to know you better, these questions will help us better understand you and your lifestyle.

They are important for us to ask to be able to give you the best possible cover for your life insurance

32 In the last 12 months, have you been a:

Please select all that apply.

Regular smoker (smoke each day)

Go to **32a**

Occasional smoker (smoke each week/ month / year)

Go to **32a & 32b**

Social smoker (smoke with friends / family / colleagues)

Go to **32a & 32b**

User of e-cigarettes or vaping

Go to **32c**

User of nicotine-replacement products like patches, gum, etc.

Go to **32c**

Non-smoker (you have not smoked at all)

Go to **33**

32a How many cigarettes, including roll-ups, cigars or pipes do you smoke on average?

Please do not guess.

41 or more a day

31-40 a day

21-30 a day

11-20 a day

1-10 a day

Less than 7 a week

Less than one a month

32b When was the last time you smoked tobacco, cigarettes, cigars, or any other nicotine containing substances?

In the past month

In the past 6 months

In the past 12 months

1-5 years ago

6-10 years ago

More than 10 years ago

Never

32c How often do you use nicotine replacement products (eg patches, gum, mints, other nicotine containing products like e-cigarettes)?

Daily

Weekly

Fortnightly

Monthly

Twice a year

Yearly

Other

I don't use these products

## Section 16 Habits and lifestyle continued

### 33 Do you drink alcohol?

Yes  Please provide details

Quantity:   per day  per week  per month  per year

A standard drink = 1 nip (30ml) spirits, 100ml wine, 10oz/285ml beer  
2 standard drinks = a pint (568 ml), a large glass of wine (200ml)

No

### 34 How often do you have six or more standard drinks on one occasion?

Daily  Weekly  Monthly  Less than monthly  Never

**Many people have been advised to reduce or stop drinking alcohol at some point in their lives.**

### 35 Have you ever been concerned about your level of alcohol consumption or been advised to reduce or stop drinking alcohol by a healthcare professional for any reason?

Yes  Please provide details

No

**Many people have tried recreational drugs, legal highs or drugs not prescribed to you by a doctor at least one point in their lifetime.**

### 36 In the last 10 years, how often have you taken recreational drugs, legal highs or drugs not prescribed to you by a doctor?

This includes any drug swallowed inhaled or injected, but does **not** include vitamins, supplements, over-the-counter medications or the oral contraceptive pill.

Frequently (more than 6 times per year)  Occasionally (more than 3 times per year)  Some weekends or holidays  
 A few times  Once  Never

If you have used drugs in the last 10 years please provide details including the type of drug and when you last took them:

### 37 In the last 10 years, have you misused or been addicted to any prescription or over-the-counter drug(s) (such as pain killers or sedatives), even if they were prescribed for you?

Yes  Please provide details

No

### 38 Have you ever received advice, counselling or treatment for drug dependence?

Yes  Please provide details

No



The following questions will help us understand your mental and physical wellbeing. These are important questions to answer accurately to avoid your insurance policy being altered or voided, which could result in a claim not being payable.

Please do your best to answer all questions to the best of your ability and do not guess.

Depending on the answers you provide we may need to check with your doctor.

---

## Section 17 Supplementary Underwriting Questionnaires

### Mental Health

Mental Health conditions are common, with about 8.7 million Australians experiencing mental ill health in their lifetime.

We know that mental health can change over time and can be caused by specific events or factors out of your control. Therefore, the purpose of these questions is to understand your own individual experiences with mental health.

**39** At any point in your life, have you experienced any of the following common symptoms related to mental health?

**Common Symptoms may include:** stress, anxiety, depression, prolonged sadness or tearfulness, persistent sleeplessness or prolonged change in appetite, poor concentration, excessive anger, hostility or violence, thoughts of suicide, self-harm, not participating in usual enjoyable activities, relying on alcohol and sedatives, withdrawing from close family and friends, not getting things done at work/school or not going out anymore.

At one time in my life       On a few occasions in my life       Regularly       No

If you answered **No**, please go to **Q40**. If you selected any other response, please complete the **Mental Health Questionnaire**.

## Section 17 Supplementary Underwriting Questionnaires continued

### Physical wellbeing

We all get sick from time to time, but some illnesses can have an ongoing impact on your physical wellbeing.

The following questions will help us understand your **overall physical wellbeing** so we can accurately assess if you can be insured or if any special terms need to apply. If you answer **Yes** to any of the following questions, you must also complete the relevant **Supplementary Underwriting Questionnaires**.

**40 In your lifetime, have you had symptoms of, or been diagnosed with, or had treatment or medication for:**  
**Please select the most relevant responses. Please do not guess.**

High blood pressure ▶ Yes  If yes, please complete the **High Blood Pressure** Questionnaire  
No

High cholesterol ▶ Yes  If yes, please complete the **High Cholesterol** Questionnaire  
No

Asthma ▶ Yes  If yes, please complete the **Asthma** Questionnaire  
No

Skin lesions such as a crusty non-healing mole, new spots, freckles or any moles changing in colour, thickness or shape over a period of weeks to months, keratosis, sunspots, Basal Cell Carcinoma (BCC), Squamous Cell Carcinoma (SCC), skin cancer or melanoma ▶ Yes  If yes, please complete the **Skin Lesion** Questionnaire  
No

Any other skin lesion that you have not already told us about

Back or neck strain/sprain or pain, sciatica, whiplash, spondylitis, fracture or spinal fusion ▶ Yes  If yes, please complete the **Back Disorder** Questionnaire  
 Any other back or neck condition that you have not already told us about No

Any bone/joint fractures, muscle, ligament or tendon injuries, repetitive strain injury (RSI), carpal tunnel syndrome, tenosynovitis, gout, arthritis, osteopenia or osteoporosis ▶ Yes  If yes, please complete the **Joint/Musculoskeletal** Questionnaire  
 Any other bone, muscle, ligament or tendon condition that you have not already told us about No

## Section 18 General

If you answer yes to any of the following questions, you must also complete the Further information table on page 36 of this Application form.

41 In your lifetime, have you had symptoms of, or been diagnosed with, or had treatment or medication for:

Please select the most relevant response. Please do not guess.

**a Skin conditions such as**

- Persistent rash, eczema, psoriasis, dermatitis, skin allergies  
 Any other skin condition or disorder of the skin that you have not already told us about

Yes  Please provide details in table on page 36  
No

**b Blood or blood vessel conditions such as**

- Varicose veins, deep vein thrombosis (DVT), pulmonary embolism  
 Haemochromatosis, haemophilia, anaemia  
 Human Immunodeficiency Virus (HIV), AIDS, or any AIDS or HIV related conditions  
 Any other blood or blood vessel condition that you have not already told us about

Yes  Please provide details in table on page 36  
No

**c Cardiovascular or heart conditions such as**

- Angina, heart attack, chest pain, heart murmur, heart palpitations or irregular heartbeat  
 Valve diseases, stenosis, regurgitation, rheumatic fever  
 Any other cardiovascular or heart conditions that you have not already told us about

Yes  Please provide details in table on page 36  
No

**d Eye or ear conditions such as**

**Do not include conjunctivitis with full recovery, colour blindness, or long or short sightedness that has been corrected either with surgery, contact lenses or glasses.**

- Cataracts, glaucoma, blindness, keratoconus, retinal detachment, uveitis  
 Tinnitus, deafness, Meniere's disease, labyrinthitis, vertigo, cholesteatoma  
 Any other eye or ear conditions that you have not already told us about

Yes  Please provide details in table on page 36

No

**e Respiratory conditions such as**

- Sleep apnoea  
 Bronchitis, pneumonia, emphysema or Chronic Obstructive Pulmonary Disease (COPD)  
 Any other respiratory, lung or breathing disorder that you have not already told us about

Yes  Please provide details in table on page 36

No

**f Stomach, bowel, colon or liver conditions such as**

- Irritable bowel syndrome (IBS), bleeding from the bowel, haemorrhoids, bowel polyps  
 Crohn's disease, ulcerative colitis or diverticulitis  
 Reflux, hernia, ulcer or gall bladder conditions  
 Hepatitis (excluding hepatitis A if fully recovered) fatty liver or cirrhosis of the liver  
 Any other stomach, bowel, colon or liver conditions that you have not already told us about

Yes  Please provide details in table on page 36

No

**g Diabetes, pancreatic or thyroid conditions such as**

- Type 1 or Type 2 diabetes, impaired fasting glucose, pregnancy related diabetes, sugar in your urine or low or high blood sugar  
 Pancreatitis  
 Hypothyroidism, hyperthyroidism, Graves' disease, goitre and thyroiditis  
 Any other diabetic, pancreatic or thyroid conditions that you have not already told us about

Yes  Please provide details in table on page 36

No

**h Brain, nerve or neurological conditions such as**

- Persistent headaches or migraines, fainting or dizziness  
 Neuritis, epilepsy or seizures, Alzheimer's disease or dementia  
 Stroke, transient ischaemic attack (TIA), brain haemorrhage  
 Paralysis, multiple sclerosis (MS) or motor neurone disease (MND)  
 Any other brain, nerve or neurological conditions that you have not already told us about

Yes  Please provide details in table on page 36

No

## Section 18 General continued

- i Cancer or tumours such as** Yes  Please provide details in table on page 36  
 Leukaemia, lymphoma, mesothelioma, myeloma, sarcoma  
No   
 Any form of cancer or tumours (benign or malignant)  
 Any other cancer condition that you have not already told us about

- j Chronic fatigue or chronic pain related conditions such as** Yes  Please provide details in table on page 36  
 Chronic fatigue syndrome, chronic pain syndrome or fibromyalgia  
No   
 Any other chronic fatigue or chronic pain related conditions that you have not already told us about

- k Autoimmune conditions such as** Yes  Please provide details in table on page 36  
 Rheumatoid arthritis, psoriatic arthritis, ankylosing spondylitis or lupus  
No   
 Any other autoimmune conditions that you have not already told us about

- l Sexually transmitted infection such as** Yes  Please provide details in table on page 36  
 Gonorrhoea, herpes, syphilis  
No   
 Any other sexually transmitted infections or conditions that you have not already told us about

- m Males only** Yes  Please provide details in table on page 36  
**Kidney, bladder or reproductive conditions such as**  
No   
 Polycystic kidney disease, recurrent kidney infections, kidney stones, nephritis, urinary tract infection (UTI), cystitis or blood in urine  
 Prostatitis or enlarged prostate  
 Any other kidney, bladder or reproductive condition that you have not already told us about

- n Females only** Yes  Please provide details in table on page 36  
**Kidney, bladder, breast or reproductive conditions such as**  
No   
 Polycystic kidney disease, recurrent kidney infections, kidney stones, nephritis, urinary tract infection (UTI), cystitis or blood in urine  
 Polycystic ovarian syndrome, endometriosis, abnormal pap smear, polyps and fibroids, pelvic inflammatory disease  
 Breast lumps, fibroadenomas or breast cysts. Excluding any normal test results that don't require follow up in the next 12 months  
 Any other kidney, bladder, breast or reproductive condition that you have not already told us about

**Are you pregnant?** Yes  Please provide due date  
No   
Due date (DD/MM/YYYY):  

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**Do you have a history of pregnancy complications?** Yes  Please provide details in table on page 36  
No   
 Any other pregnancy related conditions that you have not already told us about

## Section 18 General continued

42 In the last **two years**, have you had any of the following irregularities or unusual changes to your **body**?

### Irregularities or unusual changes to your body

- A lump in the neck, armpit or anywhere else in the body Yes  No
- Sores or ulcers that don't heal Yes  No
- Coughs or hoarseness that won't go away, or coughing up blood Yes  No
- Changes in toilet habits that last more than two weeks / blood in the stools Yes  No
- New moles or skin spots, or ones that have changed shape, size or colour, or that bleed Yes  No
- Lumpiness or thickened area in or around your breast area Yes  No
- Unexplained weight loss Yes  No
- Unexplained chest pain Yes  No

### Further information

If you answered 'Yes' to any question in Section 18 (questions 41–42), please provide details below

Question	Symptom	Date symptom started	Date of last symptoms	Type of treatment and any test results	Degree of recovery	Time off work	Name and address of doctor, hospital or health professional consulted

**Thank you for your time and answers so far. We want to now check if there is anything else we should know to help us better understand your overall wellbeing.**

## Section 19 General

### Other than what you have already told us, in the last 5 years, have you

We do not need to know about:

- Colds, flu or minor viral illnesses that were short, isolated occurrences or medications for these conditions, or annual check-ups where the results were normal.
- Childhood illnesses such as chicken pox, measles, mumps, tonsillitis or tonsillectomy, appendicitis or appendectomy, unless you have not made a complete recovery.

43 Seen a doctor or other health professional\* such as psychologist, osteopath, physiotherapist

Yes  Please provide details in the table on page 37  
No

44 Required tests or investigations\* such as blood test, x-ray, MRI, ECG or biopsy

Yes  Please provide details in the table on page 37  
No

45 Had treatment, taken medication or herbal medicines

Yes  Please provide details including the results in the table on page 37  
No

46 Had a fracture or broken bone

Yes  Please provide details in the table on page 37  
No

47 Had surgery or an operation

Yes  Please provide details in the table on page 37  
No

48 Had to go to hospital for an accident or medical condition

Yes  Please provide details in the table on page 37  
No

\* Before you answer this question, please refer to page 1 of this form which relates to information about genetic testing.

49 Are you waiting for any medical test or investigation results?

Yes  Please provide details

No

50 In the last 12 months, have you been referred to a specialist or for medical tests, treatment or surgery?

Yes  Please provide details

No

## Section 19 General continued

If you answered 'Yes' to any question in Section 19 (questions 43–50), please provide details below

Question	Condition, reason or test	Date started	Date of last symptoms	Type of treatment and any test results	Degree of recovery	Time off work	Name and address of doctor, hospital or health professional consulted

51 In the next 12 months, do you plan to:

- Seek medical advice ▶ Yes  No
- Have tests and or investigations\* such as blood test, x-ray, MRI, ECG or biopsy ▶ Yes  No
- Have treatment ▶ Yes  No
- Have surgery or an operation ▶ Yes  No

\* Before you answer this question, please refer to page 1 of this form which relates to information about genetic testing.

52 When do you plan on seeking medical advice? (DD/MM/YYYY)

--	--	--	--	--	--	--	--	--	--

53 What is the reason(s) for these tests, treatment(s) or surgery/operation?

## Section 20 Family history

54 Have any of your immediate blood relatives (parents, brothers or sisters) suffered from any of the following conditions?

Yes  Please tick all that apply and provide details in the following table

No

- Heart disease or stroke
- Breast or ovarian cancer
- Melanoma
- Bowel cancer
- Familial Polyposis (FAP)

- Any other cancer not otherwise listed (specify type and site)
- Diabetes
- Multiple Sclerosis
- Parkinson's disease
- Haemochromatosis

- Muscular dystrophy
- Polycystic Kidney Disease (PCKD)
- Huntington's disease
- Motor neurone disease
- Any other hereditary disorder

Family member (eg mother, brother)	Condition	If cancer, type and site	Age condition began

## Section 21 Further information

If you use this page to provide further information, please note the page and question number the additional information refers to.

Page no.	Question no.	Further information



## Section 22 Application for Child Critical Illness insurance

(Only complete if you are applying for the Child Critical Illness insurance at an additional cost)

### Child 1

If you need to complete this application for more than one child, please copy this page and attach the copy with this application. (Please note: The maximum number of children that may be insured is five.)

Name of Child to be Insured

Child's date of birth (DD/MM/YYYY)

Sex of child

Male

Female

What is your relationship to the child?

1 Is there any other insurance in place or being applied for in respect of this child? Yes   
No  Please go to question 3

2 Will the total amount of Child Critical Illness insurance for all children, with all insurers, including this application, be more than \$200,000? Yes  Please provide total  
\$   
No

3 Has the child ever had any of the following: Yes   
No

Any heart condition, rheumatic fever, stroke?  
 Blood disorder, haemophilia, leukaemia or cancer or tumour of any kind?  
 Epilepsy, neurological disorder or any mental condition or developmental disorder?  
 Diabetes, hepatitis or any disorder of the kidney, liver, bladder or bowel?  
 Hearing impairment, sight impairment (not corrected with prescription lenses)?

4 Has your child had any other illness, injury or medical disorder requiring surgery, hospitalisation or ongoing treatment or is your child currently undergoing any tests or investigations? Yes  Please provide details in the table below  
No

Do not include childhood illnesses such as chicken pox, measles, mumps, tonsillitis or tonsillectomy, appendicitis or appendectomy, unless the child has not made a complete recovery.

Condition	Date started	Date of last symptoms	Type of treatment and any test results	Degree of recovery

5 Have any of the child's immediate blood relatives (parents, brothers or sisters) had any of the following: Yes  Please provide details in the table below  
No

- Diabetes       Cancer       Huntington's disease  
 Heart disease       Haemophilia       Any other hereditary disorder  
 Stroke       Polycystic kidney disease

Family member (eg mother, brother)	Condition	If cancer, type and site	Age condition began

---

## Section 23 Authority to release medical information (to be completed in ALL cases)

### Notes on releasing information about your health

Your health information includes details about all your interactions with health providers, and may include details such as your symptoms, treatment, consultations, personal medical history and lifestyle. Health providers cannot release this information about you without your consent.

We, **MLC Life Insurance**, collect and use your health information to assess your application for cover, to assess and manage your claim, or to confirm the information you gave us when you applied for cover or made a claim. This is why we need your consent.

Each time you apply for cover or make a claim, we will ask you for a fresh consent. We will respect your privacy by only asking for the information we reasonably need, and we will tell you each time we use your consent.

Please read each Authority carefully and the explanatory notes below.

**Authority 1 explanatory notes** – through this Authority, with the exception of a copy of the consultation notes held by your General Practitioner/Practice, you are consenting to any health provider releasing any health information about you in the form we ask for. This may involve, for example:

- preparing a general report and/or a report about a specific condition;
- accessing and releasing your records in SafeScript;
- releasing your hospital patient notes;
- releasing the results of any investigations they have done; and/or
- releasing correspondence with other health providers.

**Authority 2 explanatory notes** – through this Authority, you are consenting to any General Practitioner/Practice you have attended releasing a copy of your full record, including consultation notes, but only if we have asked them to provide a general report and/or a report about a specific condition under Authority 1, and either:

- they will be unable to, or did not, provide the report within 4 weeks; or
- the report provided is incomplete, or contains inconsistencies or inaccuracies.

Your General Practitioner maintains consultation notes to support quality care, your wellbeing and to meet legal and professional requirements. General Practitioners/Practices should only release a copy of your full record, including consultation notes, for life insurance purposes in the rare circumstances set out above.

If you choose to withhold your consent to this authority, we may not be able to process your application for cover or a claim.

## Section 23 Authority to Release Medical Information continued (to be completed in ALL cases)

Your General Practitioner maintains consultation notes to support quality care, your wellbeing and to meet legal and professional requirements. General Practitioners/Practices should only release a copy of your full record, including consultation notes, for life insurance purposes in the rare circumstances set out above.

If you choose to withhold your consent to this authority, we may not be able to process your application for cover or a claim.

**Authority 1** – to release any of my health information except the consultation notes held by my General Practitioner/Practice.

With the exception of consultation notes held by any General Practitioner/Practice I have attended, I authorise any health provider, practitioner, practice, psychologist, dentist, allied health services provider or any hospital to access and release, in writing or verbally, any details of my health information to **MLC Life Insurance**, or to third parties they engage.

I agree to all the following:

- My health information can be released in the form **MLC Life Insurance** asks for, such as a general report, a report about a specific condition, my records in SafeScript, any hospital notes, or correspondence between health providers.
- **MLC Life Insurance** can collect, use, store and disclose my personal information (including sensitive information) in accordance with privacy laws and Australian Privacy Principles.
- This Authority is valid only while **MLC Life Insurance** is assessing my claim or application for cover, or is verifying disclosures I made in connection with the cover.
- A copy or transcript of this Authority will be valid and effective, and this Authority should be accepted as valid and effective where I have signed electronically or consented verbally.

Full name of Life Insured (please print)

Previous name(s) (if applicable)

Date of birth (DD/MM/YYYY)

**Signature of Life Insured**

	Date (DD/MM/YYYY)
	<input type="text"/>

**Authority 2** – to release a copy of the full record, including consultation notes, held by my General Practitioner/Practice in specified circumstances.

I authorise any General Practitioner/Practice I have attended to release a copy of my full record, including consultation notes, to **MLC Life Insurance**, or to third parties they engage, only if **MLC Life Insurance** has asked them for a report on my health and either:

- the General Practitioner/Practice will be unable to, or did not, provide the report within four weeks; or
- the report is incomplete, or contains inconsistencies or inaccuracies.

I agree to all the following:

- **MLC Life Insurance** can collect, use, store and disclose my personal information (including sensitive information) in accordance with privacy laws and Australian Privacy Principles.
- This Authority is valid only while **MLC Life Insurance** is assessing my claim or application for cover, or is verifying disclosures I made in connection with the cover.
- A copy or transcript of this Authority will be valid and effective, and this Authority should be accepted as valid and effective where I have signed electronically or consented verbally.

Full name of Life Insured (please print)

Previous name(s) (if applicable)

Date of birth (DD/MM/YYYY)

**Signature of Life Insured**

	Date (DD/MM/YYYY)
	<input type="text"/>

## Section 24 Declarations and Authorisations

### The section immediately below must be signed by the Life to be Insured

The Life to be Insured and the Policy Owner/s, make the following declarations and authorisations in respect of this application:

1. I have read and understood the relevant Product Disclosure Statement (PDS) which I received in Australia.
2. I have read and understand the duty to take reasonable care not to make a misrepresentation.
3. The information provided in this application is true and complete.
4. I consent to receive the PDS and all notices electronically.
5. If I am transferring existing insurance:
  - a. I consent to MLC Limited relying on information in the application for the existing MLC Policy and if applicable, the applications for increases or additions to the existing MLC policy; and
  - b. I confirm that the information in the application for the existing MLC Policy and if applicable, the applications for the increases or additions to the existing MLC Policy, is true and correct.
6. I understand no insurance will be effective until MLC Limited accepts this application and issues a policy (or, in the case of an addition to an existing policy, a revised schedule), except for Interim Accident Insurance that will apply subject to specific terms and conditions.
7. I consent to MLC Limited disclosing or discussing with my financial adviser any matter relevant to the assessment of my application for insurance including financial, medical and other matters, whether disclosed in this application, obtained from third parties (eg Doctors, accountants) or otherwise discovered as part of the assessment process. If the Life Insured has withheld consent to sharing of personal medical and lifestyle information with the adviser, only basic information necessary to explain our decision will be shared.
8. I authorise MLC Limited to forward any information obtained by it to any health practitioner or service, reinsurer, advisor, service provider or third party as is reasonably required for the purpose of assessing the application, administration of the insurance policy, assessment of a claim made under the policy and as otherwise may be required to comply with legal obligations.
9. If existing insurance that I hold with another insurer is to be replaced with the insurance I have applied for, I will cancel the existing insurance. If I do not, I understand that any benefit payable under any insurance issued from this application will be reduced by any benefit paid or payable for the same event under existing insurance.
10. Where I am replacing existing MLC insurance, I authorise and request that MLC Limited cancel the existing insurance that I am replacing.
11. Any loadings or exclusions that apply to the MLC insurance policy that is being replaced will also apply to the new policy issued from this application.
12. If business expenses protection has been applied for, I declare that the Business Expenses monthly benefit requested does not exceed my monthly share of Allowable Business Expenses (please refer to the Insurance PDS for a list of expenses included and not included as Allowable Business Expenses). I understand that Allowable Business Expenses only include the reasonable and regular operating expenses of the business I own and manage, and can also include the net cost of a Locum.
13. I consent to MLC Life Insurance sending notices or communications regarding my application or insurance to an email address or mobile number provided by me and agree that any communications received by MLC Life Insurance from this email or mobile number will constitute valid communications or instructions from them. I also acknowledge my personal and sensitive information may be sent to my email address.

### Consent

- By selecting this check box I withhold consent for matters relating to medical and lifestyle information being discussed or disclosed to the financial adviser and/or Policy Owner (where I am not the Policy Owner).

If the Life Insured does not consent, future communications to your financial adviser will include basic information about health and lifestyle necessary to understand MLC Life's decision on the application.

### Signature of Life to be Insured

	Date (DD/MM/YYYY)
	.....

**If the Policy Owner is different to the Life to be Insured, and/or you are applying for MLC Insurance (Super), please also complete the relevant declarations on the next page.**

## Section 24 Declarations and Authorisations continued

### MLC Insurance only: Signature(s) of Policy Owner(s) if different from the Life to be Insured

Do not complete this section if you are applying for MLC Insurance through your an eligible platforms super account, unless you are the trustee of your SMSF.

- If the trustee(s) of a self-managed super fund are individuals then all individuals are required to sign.
- If the Life to be Insured is under 16 years of age then a Parent or Guardian is required to sign.
- In the case where the Policy Owner or trustee is a Company:
  - (a) two directors or a director and company secretary are to sign, or
  - (b) in the case of a sole director proprietary company only, the sole director is to sign. The director must indicate that he/she is the sole director and sole secretary of the company by ticking the sole director and sole secretary box.

#### Policy 1 Signature(s) of Policy Owner(s)

X	Date (DD/MM/YYYY)
	_____

X	Date (DD/MM/YYYY)
	_____

Sole director and sole secretary (indicate by ticking box)

#### Policy 2 Signature(s) of Policy Owner(s)

X	Date (DD/MM/YYYY)
	_____

X	Date (DD/MM/YYYY)
	_____

Sole director and sole secretary (indicate by ticking box)

#### Policy 3 Signature(s) of Policy Owner(s)

X	Date (DD/MM/YYYY)
	_____

X	Date (DD/MM/YYYY)
	_____

Sole director and sole secretary (indicate by ticking box)

### Declaration – MLC Insurance (Super) Only

In addition to the previous declaration, please complete this declaration if you are also applying for MLC Insurance (Super).

- I have read and understood the Super PDS which I received in Australia.
- I apply to become a Member of the MLC Super Fund and agree to be bound by the provisions of the Trust Deed constituting the MLC Super Fund and the MLC Insurance (Super) policy issued by MLC Limited to the Trustee, as amended from time to time.
- I understand that my Tax File Number will only be used for super and future approved purposes.

I acknowledge that a MLC insurance policy held through the MLC Super Fund does not represent a deposit or liability of Insignia Financial Ltd ABN 49 100 103 722 and its related bodies corporate (Insignia Financial Group). The Insignia Financial Group does not guarantee or accept liability in respect of MLC insurance policies.

**Note:** The law requires that:

- On 1 April 2020: insurance cover must be cancelled if:
  - your account balance in this product/fund is less than \$6,000; and
  - you have never had an account balance of at least \$6,000 on or after 1 November 2019;**unless** you elect in writing that you want to keep your insurance cover, even if your super account balance is less than \$6,000.

From 1 April 2020: if your account balance is under \$6,000 and/or you're under 25 years old you need to elect in writing to have insurance cover.

Completing this form will be considered your written election.

- I elect to be provided with the insurance specified in this application, and for the insured benefit to be provided, even if my account balance in this product/fund is less than \$6,000 and/or I'm under 25 years old.

#### Signature of Life to be Insured

X	Date (DD/MM/YYYY)
	_____

---

## Section 24 Declarations and Authorisations continued

### Marketing consent

We always seek to better understand and serve your financial, e-commerce and lifestyle needs so we can offer you other products and services that aim to meet those needs as well as promotions and other opportunities.

By giving your consent you agree to receiving information about the products and services as described in the MLC Limited Privacy Policy ([mlcinsurance.com.au/privacy-policy](http://mlcinsurance.com.au/privacy-policy)), including by telephone call to the numbers provided by you in this application or numbers you may provide later and by email if you have provided us with an email address.

If you are applying for MLC Insurance (Super), you are also consenting to receiving information about the products and services as described in the Trustee's Privacy Policy ([mlc.com.au/privacy](http://mlc.com.au/privacy)).

We will not disclose health information for marketing purposes.

#### Do we have your consent?

Yes  No

If you do not mark a box your consent will be presumed. Your consent will continue until you withdraw it. You can withdraw your consent at any time by contacting us on **13 65 25 between 8.30am and 6pm (AEST/AEDT), Monday to Friday.**

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## Section 25 Payments by Direct Debit

### Direct Debit Request Service Agreement

This Direct Debit Request Service Agreement is issued by MLC Limited, ABN 90 000 000 402 (User ID no. 534289).

This Service Agreement and the Direct Debit Request Schedule in your application contain the terms and conditions by which you authorise us to draw (debit) money from your account and the obligations of us and you under this Agreement. You should read through them carefully to ensure you understand these terms and conditions before signing the Schedule. Please direct all enquiries about your direct debit to us on **13 65 25** between 8.30am and 6pm (AEST/AEDT), Monday to Friday.

### Our commitment to you

We will give you at least 14 days, notice in writing if there are changes to the terms of the drawing arrangements.

We will keep the details of your nominated Financial Institution account confidential, except where provided to our bank or as required to conduct direct debits with your Financial Institution.

Where the due date is not a business day, we will draw from your nominated Financial Institution account on the business day before or after the due date in accordance with the terms and conditions of your policy.

If there is a dishonour of a draw, we may re-attempt to draw that dishonoured amount, in addition to the next payment, on the next due date. We will tell you of the proposed second attempt draw in advance of doing so.

We will not charge you for any dishonours, however:

- if your account dishonours, your Financial Institution may charge you a fee, and
- we reserve the right to cancel drawing arrangements if drawings are dishonoured by your Financial Institution.

### Your commitment to us

It is your responsibility to:

- ensure your nominated account(s) shown in the Direct Debit Schedule is correct and that your nominated financial institution account can accept direct debits through the Bulk Electronic Clearing System (BECS)
- ensure there are sufficient funds available in the nominated account to meet each drawing on the due date
- advise us if the nominated account is transferred or closed, or the account details change
- arrange an alternate payment method acceptable to us if we cancel the drawing arrangements, and
- ensure that all account holders on the nominated Financial Institution account sign the Direct Debit Request Schedule.

### Your rights

Your drawing arrangements are detailed in the Direct Debit Request Schedule of your application. They are also governed by the terms and conditions of your MLC Life Insurance policy. You should contact us on **13 65 25** between 8.30am and 6pm (AEST/AEDT), Monday to Friday, providing at least 7 days' notice, if you wish to alter the drawing arrangements. You can:

- alter the Schedule
- cancel the Schedule
- stop an individual drawing
- defer a drawing, or
- suspend future drawings.

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# This section for Financial Adviser use only

## This section must be completed

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Email (contact for this application)

### Financial Adviser's instructions

(Complete details relevant to this application)

#### Financial Adviser 1

This section is to be completed by the Servicing Adviser.  
The Servicing Adviser will receive all correspondence for the policy.

Name of Financial Adviser

Adviser Code

Mobile phone

Telephone number

Fax number

Email

Distribution fee split

 %

#### Financial Adviser 2

Name of Financial Adviser

Adviser Code

Mobile phone

Telephone number

Fax number

Email

Distribution fee split

 %

I confirm that I have provided my client with the Product Disclosure Statement applicable at the date they have signed the Declaration

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### Design and Distribution Obligations

Does your client meet the requirements of the Target Market Determination document for this product?

Yes  No

If no, please enter the reason you recommended this product to a client who does not meet the product's Target Market Determination.

In recommending this product, have you provided personal or general advice?

Personal  General

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### Special Instructions

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## Send us your form

Please return your completed, signed and dated form to:

**MLC Life Insurance - Operations**  
**PO Box 23455**  
**Docklands VIC 3008**

**Email:** [enquiries.retail@mlcinsurance.com.au](mailto:enquiries.retail@mlcinsurance.com.au)

If you have any questions, please contact your financial adviser or call us on **13 65 25**, 8.30am to 6pm (AEST/AEDT), Monday to Friday.

**NULIS Nominees (Australia) Limited**  
**postal address:**

PO Box 200  
North Sydney NSW 2059

**Telephone:**

13 26 52 (inside Australia)  
+ 61 3 8634 4721 (outside Australia)

**Email:** [contactmlc@mlc.com.au](mailto:contactmlc@mlc.com.au)

**Website:** [mlc.com.au](http://mlc.com.au)

**MLC Life Insurance**  
**postal address:**

PO Box 23455  
Docklands VIC 3008

**Telephone:**

13 65 25 (inside Australia)  
+612 9121 6500 (outside Australia)

**Email:** [enquiries.retail@mlcinsurance.com.au](mailto:enquiries.retail@mlcinsurance.com.au)

**Website:** [mlcinsurance.com.au](http://mlcinsurance.com.au)